



**JOB TITLE:** Transport Truck Driver

**LOCATION:** HQ – Fairburn, GA

**STATUS:** Refer to Compensation Plan

**Job Description:** Primary responsibility is to drive over-the-road trucks to deliver equipment or materials to job site locations. Truck drivers are also required to maintain a valid class A CDL and DOT medical card. Truck drivers must perform daily maintenance checks and report any mechanical or safety issues to a supervisor.

**Essential Duties and Responsibilities:**

- Delivering equipment or materials to the job site in safe and timely fashion.
- Loading and unloading of materials.
- Operate all equipment to load for transportation.
- Secure equipment for transport.
- Accurately and timely reporting of all daily logs.
- Maintenance of equipment and tools – lockout/tagout program, good housekeeping standards, etc.
- Ensure complete obedience of all safety procedures and policies of Blackjack Paving and driving laws, including all DOT rules and regulations.
- Pre-trip and post-trip inspections are required.
- Other duties as assigned.

**Qualifications/Requirements**

- Ability to work mostly independently.
- Ability to work under constraints and make the most out of allotted resources.
- Problem solving attitude.
- Ability to work in a variety of weather conditions including heat, cold, wind, rain, and dusty environments.
- Must be willing to travel and work away from home when required.
- Be willing to work nights and weekends when necessary.
- Be able to work overtime when required.
- Must have strong work ethic.
- Communication skills, ability to communicate with supervisors, co-workers, and the general public in a courteous, professional manner at all times.
- Ensure a safe work environment in compliance with all safety policies and procedures.
- Must comply with the company’s drug and alcohol testing requirements.
- Valid driver’s license required.
- Employee must be able to climb equipment’s ladder to reach the operator’s seat.
- Position requires periodic lifting of up to 50 LBS.
- Interpersonal skills, time management, thoroughness, confidence, communication skills, organizational skills are required.
- Must demonstrate professionalism, have a sense of urgency to meet deadlines, multi-task and set priorities effectively, flexible and adaptive to change, accomplish goals in a team environment, attention to detail, strive for excellence, possess a positive “can do” attitude, and have excellent sense of balance.

**NOTE:** This is not necessarily an exhaustive list of responsibilities, skills, duties, requirements, efforts, or working conditions associated with the job. While this list is intended to be an accurate reflection of the current job, Blackjack Paving reserves the right to revise the functions and duties of the job or to require that additional or different tasks be performed when circumstances change (i.e, emergencies, changes in personnel, work load, rush jobs, or technological developments).

**Blackjack Paving is an Equal Opportunity Employer of minorities, females, protected veterans, and individuals with disabilities and a drug-free workplace.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**